

IDAHO WATER RESOURCE BOARD

CALL FOR PROJECTS

RATHDRUM PRAIRIE COMPREHENSIVE AQUIFER MANAGEMENT PLAN IMPLEMENTATION

Project proposals will be received at the Idaho Department of Water Resources, 322 East Front Street, Boise, Idaho from February 1 through 5:00 p.m. on April 15, 2014 for projects or investigations which focus on implementing the Rathdrum Prairie Comprehensive Aquifer Management Plan (RP CAMP). The primary objective of preventing and resolving water conflicts are requested, although projects which focus on other elements of the RP CAMP will be considered.

For a copy of the RP CAMP, or more details about qualifications and criteria, please contact Helen Harrington, Manager, Water Planning Section, Idaho Department of Water Resources, PO Box 83720, Boise, Idaho 83720-0098, 208—287-4848, or at Helen.harrington@idwr.idaho.gov.

The right is reserved to reject any or all proposals

Dated February 1, 2014

Advertised:

2 dates

Posted on IWRB & IDWR web page

OUTLINE OF SECTIONS

1. General Information
 - 1.1 Purpose of Projects
 - 1.2 Right of Rejection
 - 1.3 Submission of Proposals
2. Proposal Format
 - Part I: Technical
 - 2.1 Project Scope with identified RP CAMP objective(s)
 - 2.2 Deliverables
 - 2.3 Schedule
 - 2.4 Resources Required
 - 2.5 Qualifications
 - Part II: Cost Proposal
3. Evaluation Criteria
 - 3.1 Criteria Points
 - 3.2 Evaluation Committee

**IDAHO WATER RESOURCE BOARD
RATHDRUM PRAIRIE COMPREHENSIVE AQUIFER MANAGEMENT PLAN IMPLEMENTATION
CALL FOR PROJECTS SCOPE OF WORK**

PROJECT PURPOSE

The objective of this notice is to solicit project proposals which will implement the Rathdrum Prairie Comprehensive Aquifer Management Plan (RP CAMP). The RP CAMP identifies goals and objectives for improving, managing, developing and conserving the water resources of the Rathdrum Prairie Aquifer. The purpose of this notice is to undertake the necessary technical investigations and planning studies to address water needs and prevent water conflicts. The RP CAMP can be found at:
http://www.idwr.idaho.gov/waterboard/WaterPlanning/CAMP/RP_CAMP/pdf/2011/RP_CAMP_final_Adopted_Plan.pdf.

Multiple awards may be made depending on available funds.

RIGHT OF REJECTION

The Board reserves the right to reject any or all proposals, or portions of proposals, received as a result of this RFP. To be considered for evaluation, proposals must satisfy all requirements as set forth in this Request for Proposals.

MINIMUM REQUIREMENTS

1. Project aligns with specific goals and objectives outlined in the CAMP
2. Project can be completed within one year signed contract.
3. Project funding request does not exceed \$100,000.

SUBMISSION OF PROPOSALS

Proposals must be submitted between February 1 and 5: 00 p.m. April 1, 2014.

Proposals should be submitted as follows:

By Mail: Idaho Department of Water Resources,
ATTN: Helen Harrington
PO Box 83720
Boise, ID 83720-0098

Electronically: Helen.harrington@idwr.idaho.gov

Project submission may be paper or electronic. Proposals should provide complete, straightforward and concise information about the proposed project and the applicant's capabilities to complete the project.

PROPOSAL FORMAT

Proposals are limited to _____ pages. Proposal shall be submitted in two parts: Part I: Technical Proposal and Part II: Budget. Proposals should provide complete, straightforward and concise information about the proposed project and the applicant's capabilities to complete the project. Proposals shall include the following elements to be considered complete:

Part I: Technical Proposal

- Project Scope & Work Plan
- Deliverables
- Work Schedule
- Reporting Schedule
- Resources Required
- Qualifications
- Letters of Commitment and Support

Part II: Cost Proposal

- Budget (total cost and by category)
- Funding plan & description of sources and types
(cash, in-kind & percentage of budget)

The proposed project must clearly identify how the project would benefit RP CAMP implementation and which actions or recommendations the project is intended to address. The RP CAMP describes objectives and key action items which should be accomplished.

The RP CAMP recognizes that changing conditions, increased knowledge and shifting priorities can occur which may result in adjustments to actions necessary to implement RP CAMP. Proposed projects will be considered which address actions not necessarily delineated in the RP CAMP but clearly demonstrate intent for RP CAMP implementation.

Implementation actions may include both technical and planning components. Technical projects would provide information which expand knowledge about the aquifer hydrologic system, decrease uncertainty about the water system, use or needs, and/or develop tools to help implement RP CAMP. Planning projects would focus on strategies to address of water management challenges.

EVALUATION CRITERIA

Proposals will be evaluated using the following criteria:

<u>EVALUATION CRITERIA</u>	<u>POINTS</u>
Project Scope & Work Plan: Does the approach appear feasible? Is it readable and fully describes all phases? Is there a definitive connection to RP CAMP actions/objectives?	45
Deliverables & Schedules Do the deliverables have direct benefits to RP CAMP? Is the schedule & deliverables timely to implement RP CAMP?	20
Qualifications: Are the level s of Professional knowledge & experience clearly described? Is the knowledge & experience sufficient to accomplish the proposed work?	20
Percentage of Cost-Share to total budget	15
Total Points Possible	100